Conference for Advancing Evidence-Based Learning - 2022
Preview of Proposal Submission Form

Note: this document is for reference purposes only. All proposals must be submitted through our conference website to be considered by the committee. Please visit learning.northeastern.edu/caeb1 to submit your proposal.

Introduction

On May 3-4, 2022, the Conference for Advancing Evidence-Based Learning will bring together educators across Northeastern’s global network to showcase and inspire research and evidence-based practice in teaching and learning.

This year’s conference will be held virtually and focus on the theme “Building Community and Equity Through Teaching and Learning.” Visit our conference webpage for more information.

Proposals are due by February 8 at 8:00 pm (ET). If you have questions or would like to connect with a CATLR team member about your proposal ideas, please email (catlr@northeastern.edu) or call (+1-617-373-3157).

We look forward to reading your proposal!

* Denotes a required field

Presenter Details

Please share the full name, email address, professional title and affiliation, and role for the first presenter. (The first presenter will be the point person for communications from the conference team. If your proposal is for a synchronous session, the first presenter must be present.)

Info Requested for Each Presenter

- Full Name*
- Email Address* (Please use Northeastern email, if applicable)
- Title*
- Affiliation* (name of department, unit, organization, or company)
- Role* (faculty, co-op faculty, staff, post-doc, graduate student, undergraduate student, community partner, and/or industry partner)
Format

- **What is your proposed session format?** (All sessions will be held virtually.)
  - **Presentation (30 minutes, synchronous virtual)** - A presentation gives attendees the opportunity to learn about a presenter’s research question and findings, or educational innovation and the research that informs it (20 minutes). Each presentation includes time for discussion and Q&A (10 minutes).
  - **Workshop (60 minutes, synchronous virtual)** - A workshop gives attendees the opportunity to learn about an educational innovation and the theory, research, or other evidence that informs it. Attendees will engage with the facilitator in reflection and application activities as they consider adapting this innovation in their own contexts.
  - **Roundtable (60 minutes, synchronous virtual)** - A roundtable gives attendees the opportunity to engage with facilitators around an educational innovation or research in early stages of development, and exchange feedback on the topic. Attendees will engage with facilitators to explore the potential of this innovation, both in general and in their own contexts. While proposals from individual presenters are welcome, we encourage proposals from multiple facilitators who represent diverse roles and perspectives.
  - **World Café (75 minutes, synchronous virtual)** - A World Café is an interactive, informal way to engage with colleagues around specific questions and challenges within a broader theme. In this format, each facilitator leads three 15-minute breakouts on their specific question or challenge, inviting the exchange of ideas among attendees. After attendees have rotated through three breakouts, each facilitator shares the main takeaways from their breakouts. A CATLR team member then leads facilitators and attendees in a full-group discussion.
  - **Poster (asynchronous virtual via conference site)** - A poster gives attendees the opportunity to explore a colleague’s research question and findings, or educational innovation and the research that informs it. Posters may be accompanied by audio, video, or other artifacts to deepen attendees’ understanding and share artifacts for others to use.

**Questions for Presentation Proposals Only**

A 30-minute synchronous presentation gives attendees the opportunity to learn about a presenter’s research question and findings, or educational innovation and the research that informs it (20 minutes). Each presentation includes time for discussion and Q&A (10 minutes).

Please note: Responses should be a maximum of 200 words.

Please respond to the following questions:

- What is the major goal or driving question for your work/project? What is the educational context in which your work/project is situated?*
• What evidence (e.g., research findings, theoretical frameworks) inform your work/project?*
• What method(s) have you used in your analysis or assessment? What are your main research findings and/or takeaways?*
• What is the relevance of your project/work for educators in other disciplines and contexts? How will your work/project help educators in other disciplines and contexts advance their own efforts in building community and equity?*
• What materials, if any, could you share with other educators via the conference site?

**Questions for Workshop Proposals Only**

A 60-minute synchronous workshop gives attendees the opportunity to learn about an educational innovation and the theory, research, or other evidence that informs it. Attendees will engage with the facilitator in reflection and application activities as they consider adapting this innovation in their own contexts.

Please note: Responses should be a maximum of 200 words.

Please respond to the following questions:

- What is the major goal or driving question for your work/project? What is the educational context in which your work/project is situated?*
- What evidence (e.g., research findings, theoretical frameworks) inform your work/project?*
- What method(s) have you used in your analysis or assessment? What are your main research findings and/or takeaways?*
- What are your goals for attendees at your workshop? How will your workshop help educators in other disciplines and contexts advance their own efforts in building community and equity?*
- What types of activities will you engage attendees in? How do these activities relate to your goals? (Consider including a preliminary outline of your workshop activities.)*
- What materials, if any, could you share with other educators via the conference site?

**Questions for Roundtable Proposals Only**

A 60-minute synchronous roundtable gives attendees the opportunity to engage with facilitators around an educational innovation or research in early stages of development, and exchange feedback on the topic. Attendees will engage with facilitators to explore the potential of this innovation, both in general and in their own contexts. While proposals from individual facilitators are welcome, we encourage proposals from multiple facilitators who represent diverse roles and perspectives.
Please note: Responses should be a maximum of 200 words.

Please respond to the following questions:

- What is the major goal or driving question for your work/project? What is the educational context in which your work/project is situated?*
- What evidence (e.g., research findings, theoretical frameworks) inform your work/project?*
- How do you envision the roundtable helping you to develop and refine your work/project?*
- What are your goals for attendees at your roundtable? How will your roundtable help educators in other disciplines and contexts advance their own efforts in building community and equity?*
- How do you plan to facilitate your roundtable? How does your plan relate to your goals for attendees?*
- If applicable, how will you leverage having multiple facilitators?
- What materials, if any, could you share with other educators via the conference site?

**Questions for World Café Proposals Only**

A 75-minute synchronous World Café is an interactive, informal way to engage with colleagues around specific questions and challenges within a broader theme. In this format, each facilitator leads three 15-minute breakouts on their specific question or challenge, inviting the exchange of ideas among attendees. After attendees have rotated through three breakouts, each facilitator shares the main takeaways from their breakouts. A CATLR team member then leads facilitators and attendees in a full-group discussion.

Please note: Responses should be a maximum of 200 words.

Please respond to the following questions:

- We are offering two World Café sessions, each focusing on a different topic. Which topic is your proposal for?*
  - Advancing Equity and Community Through Racial and Cultural Literacies
  - Advancing Equity and Community Through Co-Creation of Learning Experiences
- Based on the topic you chose, what question or challenge would you engage attendees in during your breakout sessions?*
  - When designing your question or challenge, consider these guidelines:
    "Knowledge emerges in response to compelling questions. Find questions that are relevant to the real-life concerns of the group. Powerful questions that 'travel well' help attract collective energy, insight, and action as they move throughout a system" ([TheWorldCafe.com](https://TheWorldCafe.com)).
- How will exploring your question or challenge help educators in other disciplines and contexts advance their own efforts in building community and equity?*
• What perspective(s) would you bring to the discussion of your specific question or challenge?*
• What materials, if any, could you share with other educators via the conference site?

Questions for Poster Proposals Only

A poster -- shared asynchronously via the conference site -- gives attendees the opportunity to explore a colleague’s research question and findings, or educational innovation and the research that informs it. Posters may be accompanied by audio, video, or other artifacts to deepen understanding and share artifacts for others to use.

Please note: Responses should be a maximum of 200 words.

Please respond to the following questions:
• As we strive toward equity in the experience of all conference attendees, posters should be created using design practices that support accessibility (Microsoft article: Make your PowerPoint presentations accessible to people with disabilities). To support this, CATLR will provide a template for accepted posters.

Please indicate your understanding of and commitment to creating an accessible poster.*
  ○ I commit to using a CATLR-provided template and using accessible design practices for my poster.

• What is the major goal or driving question for your work/project? What is the educational context in which your work/project is situated?*
• What evidence (e.g., research findings, theoretical frameworks) inform your work/project?*
• What method(s) have you used in your analysis or assessment? What are your main research findings and/or takeaways?*
• How will your work/project help educators in other disciplines and contexts advance their own efforts in building community and equity?*
• In addition to your poster, what materials, if any, could you share with other educators via the conference site?

Proposal Details

• Provide a title* (maximum 110 characters, including spaces)
Abstract*

- Provide an abstract (maximum 150 words) that can be shared with conference participants on our website and in other materials. Please keep in mind that participants will represent a wide range of roles, including faculty, staff, administrators, post-doctoral fellows, undergraduate and graduate students, and community and industry partners. The language in your abstract should be accessible to all!

Consider including information such as:

- What is the major goal or driving question for your work/project? What is the educational context in which your work/project is situated?
- What evidence (e.g., research findings, theoretical frameworks) inform your work/project?
- What are your main research findings and/or takeaways? What method(s) have you used in your analysis or assessment?
- How will your work/project help participants in other disciplines and contexts advance their own efforts in building community and equity?

IRB Guidelines*

Pedagogical experimentation and innovation lie within the normal practice of an educator. However, formal analysis and public sharing of resulting data requires approval from the Institutional Review Board (IRB). For additional information on the IRB process and requirements, please see the IRB website.

- My proposal involves sharing my own research findings, and I confirm that I have read and agree to these guidelines.
- My proposal does not involve sharing my own research findings.

Special Requests

Please share any special requests that you anticipate for your proposed format. (All synchronous sessions will be held virtually. Posters, as well as related materials from synchronous sessions, will be shared via the conference site.)